



Saturday, June 3, 2017

12 to 5pm

Holtzman Alumni Center

Adjacent to
The Inn at Virginia Tech

Proceeds from this
event will benefit the
Chapter Scholarship Fund

Donations welcome

Vendor Name: _____

Address: _____

City, State, Zip: _____

Contact: _____

Email: _____ Web Address: _____

Phone: _____ Mobile: _____

Briefly describe the items you will bring: _____

Logo: Please submit your color logo in both .jpg and .eps vector format (if available)
to festival@nrvhokies.com

We wish to reserve a:

- 10 x 20 space - \$100 deposit (refundable at conclusion of festival)
- 10 x 10 space - \$50 deposit (refundable at conclusion of festival)
- 10 x 10 tent, \$100
- 8' table & 2 folding chairs, \$25

Space deposit _____

10 x 10 tent (additional) _____

8' table & 2 folding chairs _____

Total Due _____

THIS IS A RAIN OR SHINE EVENT.

Please make your check payable to:
New River Valley Chapter, Virginia Tech Alumni Association (NRV VTAA)



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Terms and Conditions

1. Event coordinators reserve the right to accept or decline any application. Only applications returned by mail with payment will be considered.
2. Applications and payments must be received by May 1, 2017.
3. All accepted vendors will be notified on or before May 15, 2017.
4. Set-up will begin at 8:00 a.m. on Saturday, June 3, 2017. All vendors must be in place by 11:00 a.m.
5. All participants must operate Saturday, June 3, 2017 from 12:00 p.m. to 5:00 p.m.
6. All vendors must have a tent. Tents must be weighted and secured without stakes.
7. Vendors shall furnish their own tent, tables & chairs, display racks, and any other items required for their display. Booth equipment such as cooking and serving equipment, tents, tables and chairs must fit within the space provided.
8. Vendors are responsible for cleaning their own space during the event. You are also responsible for keeping the area in and around your space neat and free from rubbish.
9. Electricity is not available, nor can it be made available.
10. All vendors must state the items they will be offering. Application review will be made to minimize duplications and provide an interesting variety to the attendees.
11. The festival will go on RAIN OR SHINE.
12. No pets allowed.
13. Space deposits are refundable at the conclusion of the festival if all requirements are met.
14. Each vendor will be responsible for his/her property. The New River Valley Chapter of the Virginia Tech Alumni Association and their officers, agents, employees and volunteers are not responsible for any damage, theft, or loss for any reason.
15. Food vendors must obtain a health permit.
16. Every food vendor cooking on site must have a currently inspected fire extinguisher with an A-10BC rating on site. If a fryer will be in use, a K-style fire extinguisher is required.
17. Any ideas or suggestions from vendors will be taken into consideration and are greatly appreciated.

Please use this form to register and return on or before May 1, 2017.